

**DOUGLAS COUNTY SCHOOL DISTRICT BOARD ITEM**  
**BOE Meeting: May 7, 2024**

**Subject:** GP 1.3, Board President Responsibilities

**Recommended Action:** The Board of Education may submit comments, ask for clarification, and request additional information to assist the Board in the compliance ruling for this policy, which will occur May 28, 2024 as recommended by Director Becky Myers, Douglas County School District Board of Education.

**Pertaining to Governance Policy:** Governance Process 1.3, Board President Responsibilities. Complete GP 1.3 policy language is attached to this Board item as well.

**Background:** The Douglas County School Board is beginning a routine and systematic process of self-evaluation where it regularly reviews its Board-Superintendent Linkage and Board Process policies. The review is meant to be positive, constructive, and educational.

**Rationale/Objective:** The objective of monitoring Governance Process 1.3, Board President Responsibilities is three-fold:

1. To ensure that Douglas County School District Board of Education is in compliance with this policy;
2. To hold itself accountable to the public for its performance; and,
3. To review policy wording.

**Cost/Benefit Analysis:** NA

**Alternatives:** The Board of Education may:

- a) Accept the report as is and adopt a resolution at the May 28, 2024 meeting, indicating that the Board is in compliance;
- b) Not accept the report and ask that changes to the report be made and brought back for further discussion; or,
- c) Accept the report as is and adopt a resolution at the May 28, 2024 meeting stating that the Board is out of compliance.

**Submitted by:** Director Becky Myers, DCSD Board of Education

**Date:** May 7, 2024

## ***GP 1.3 Board President Responsibilities***

The Chair of the Board shall be titled “President.” The President of the Board ensures the integrity of the Board’s process and normally serves as the Board’s official spokesperson. Accordingly, the President has the following authority and duties:

1.3.1 To lead the Board so that the Board’s performance is consistent with its own rules and policies and those legitimately imposed on it from outside the organization.

1.3.1.1 Board meeting deliberations are conducted and monitored to include only Board issues that, as defined in Board policy, belong to the Board to decide or monitor. Deliberations are fair, open and thorough, but also efficient, timely, orderly, and to the point.

1.3.1.2 To make decisions that fall within the topics covered by Board policies on Governance Process and Board-Superintendent Linkage, except a) concerning the employment or termination of a Superintendent, and b) where the Board specifically delegates portions of this authority to others. The President authorized to use any reasonable interpretation of the provisions in those policies.

1.3.1.3 The President has no authority to make decisions about policies created by the Board in the Ends and Executive Limitations policy areas.

1.3.1.4 The President has no authority to supervise or direct the Superintendent.

1.3.2 To represent the Board to outside parties in announcing only Board-stated positions and in stating decisions and interpretations within the areas delegated to him or her. The President may delegate this authority to other Board members when appropriate, but remains accountable for its use.

1.3.3 To sign all contracts and official Board reports authorized by the Board.

1.3.4 In the absence or inability of the President, the Vice-President shall have and perform all of the powers and duties of the President.

Date Adopted/Last Revised: 12.13.22

Date Reviewed: 05.07.24

## Memorandum

**TO:** Board of Education  
**FROM:** Director Becky Myers, DCSD Board of Education  
**DATE:** May 7, 2024  
**SUBJECT:** Monitoring Report for Governance Process 1.3, Board President Responsibilities

I certify that, to the best of my knowledge, this information is accurate as of May 7, 2024

**Period Monitored:** January 1, 2023 through May 7, 2024

**Monitoring Report Status:** Partially compliant

**Evidence:** All evidence is available through the Board Secretary.

Evidence used in monitoring this policy is as follows:

- [Board meeting agendas and minutes](#)
- [End Statements draft](#)
- Memo from Superintendent Kane
- Memo from Board Assistant Secretary Brockman
- [November 14, 2023](#)

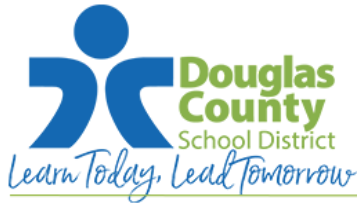
The board is currently going through the Governance Process and Board-Superintendent Linkage. The board is beginning self evaluations so that the President of the Board can ensure the integrity of the Board's process. The board is also working on clarifying board policy.

The board as a whole has worked on policy and the ends and Executive Limitations.

At this time the board President works with the communications department to address outside parties.

On the November 14, 2023 meeting Vice President Williams stepped in to conduct the board meeting since President Peterson was not available to chair the meeting. Past Vice President Williams and current Vice President Winegar have approved agendas for posting.

**Conclusion:** To the best of my knowledge this information is accurate as of May 7, 2024. This report should reflect that the Board is partially compliant for Governance Process 1.3, Board President Responsibilities.



620 Wilcox Street  
Castle Rock, Colorado 80104

## Memorandum

TO: Board of Education  
FROM: Erin Kane, DCSD Superintendent  
DATE: April 28, 2024  
SUBJECT: Governance Process Monitoring

The Board of Education followed a governance structure where, for the past year (April 28, 2023 - April 28, 2024), consistent with the provision in Governance Process 1.3.1.4, the current and former Board of Education President did not supervise or direct me as the superintendent.



## Memorandum

TO: Board of Education  
FROM: Ronnae Brockman, Board of Education Assistant Secretary  
DATE: May 2, 2024  
SUBJECT: Board Governance Process Monitoring

The Board of Education is beginning a routine and systematic process of self-evaluation where it regularly reviews its Board-Superintendent Linkage and Board Process policies. The Board will review its self-evaluation for Governance Process 1.3 (GP 1.3), Board President Responsibilities, at its May 7, 2024 Regular Meeting.

As the Board of Education Assistant Secretary, I certify that, to the best of my knowledge, the Board President has signed all contracts and official Board reports authorized by the Board [GP 1.3.3] during the evaluation period beginning January 1, 2023.