



Board of Education  
Minutes  
Tuesday, November 19, 2024

Available seating is contingent on room capacity restrictions and provided on a first-come basis or lottery system, if necessary. Community members can also view this meeting via livestream via YouTube.

Call to Order and Roll Call

1. Call to Order

RECOMMENDATION: That the presiding Board Director call the meeting to order.

The meeting of the Board of Education of Douglas County School District (DCSD) Number RE-1, held at 620 Wilcox St., Castle Rock, CO, 80104, was called to order by President Williams at 5:00 p.m.

2. Roll Call

RECOMMENDATION: That the presiding Board Director call roll.

BOARD MEMBERS PRESENT: Geiger, Meek, Moore, Myers, Thompson, Williams, Winegar.

BOARD MEMBERS EXCUSED: N/A

ALSO IN ATTENDANCE: Deputy Superintendent Hiatt, Assistant Superintendent Winsor, Learning Services Officer Reynolds, General Counsel Klimesh, Chief Technology Officer Blair, Chief Operations Officer Cosgrove, Chief Human Resources Officer Condon, Chief Financial Officer Schleusner, Chief Communications Officer Rader, and Board Assistant Secretary Brockman.

Pledge of Allegiance

3. Pledge of Allegiance

RECOMMENDATION: That the presiding Board Director lead the Pledge of Allegiance.

President Williams led the Pledge of Allegiance.

DCSD Spotlight

4. Thanking the 2024 Invest In DCSD Citizens Campaign

RECOMMENDATION: Information only.

The Board of Education recognized and thanked the community members who were part of the Invest in DCSD citizens' campaign: Christa Gilstrap, Julie Gooden, Whitney Gragg, Delana Maynes, Steve Murray, Chris Pratt, Jake Meuli, and Sean Walsh. These individuals worked tirelessly to help pass DCSD's 2024 Bond initiative (5A).

5. State Champions - Mountain Vista High School Girls Flag Football Team

RECOMMENDATION: Information only.

The Board of Education recognized the Mountain Vista High School Girls Flag Football Team. Earlier this month, the Golden Eagles earned the title of State Champions in the first-ever 5A Flag Football Championship.

Acceptance of Agenda

6. Acceptance of Agenda

RECOMMENDATION: That the Board of Education approve the agenda as presented.

ORIGINAL - Motion

Director Meek moved; Director Geiger seconded the ORIGINAL motion that the Board of Education amend the agenda by adding a discussion concerning the Board of Education process for a requested charter school release to the Charter School Institute.

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, no.

Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 1. The motion carried 6-1.

NEW - Motion

Director Geiger moved; Director Meek seconded the NEW motion that the Board of Education approve the agenda as amended.

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

Superintendent Reports

7. Superintendent Updates

RECOMMENDATION: Information only.

Deputy Superintendent Hiatt provided the following updates:

- Superintendent Kane is with her family. Her father is in hospice and is expected to pass away shortly. Our thoughts are with Superintendent Kane and her family during this difficult time.
- Monday, November 11<sup>th</sup> was Veterans Day. Thank you to those who have served or are currently serving our country. We have veterans who are alumni, staff, family members, volunteers and more. Many DCSD schools held events to which veterans were invited and celebrated by students and staff.
- Thank you to Douglas County voters for saying "Yes" to our bond initiative (5A). Thank you to school leaders, educators, staff, the Board of Education, and Invest in DCSD for all they did to educate the community about our school district's funding needs.
- We have officially entered snow season in Colorado. As a reminder, families and staff can find information about weather delays and closures and how those decisions are made on the DCSD website.
- Meetings with families in Highlands Ranch have begun to discuss and obtain feedback regarding declining enrollment in the North Planning Area. The first meeting was held on November 13<sup>th</sup> and it was a packed house with great feedback and questions. The next meeting is scheduled for November 20<sup>th</sup> at 6:00 p.m. at Mountain Ridge Middle School. DCSD is considering paring up to six elementary schools which would result in the closure of up to three total schools in Highlands Ranch. Decisions regarding which schools would potentially close will take place in April 2025 with any consolidations

becoming effective for the 2026-2027 school year. More information, including a list of upcoming community meetings, can be found on DCSD's website.

- Many DCSD schools, programs and principals were named winners and runners up in *Colorado Parent* magazine's 2024 *Family Favorites* contest. We look forward to honoring those schools at the December 10<sup>th</sup> Board of Education meeting.
- Thank you to all schools that participated in the *One Book, One District* toiletry drive. DCSD schools collected thousands of items for Secor Cares during the drive. This year's winners for schools that collected the most items per student are Cherry Valley Elementary, Mountain Ridge Middle School, and VALE. These schools each received \$1,000 for their school libraries.
- DCSD has state champions in fall athletics:
  - Mountain Vista Golden Eagles took the 5A Girls Colorado State Flag Football Championship.
  - Gavin Amella of Castle View High School won the individual title at the 5A Boys State Golf Championship
  - Benjamin "Benji" Anderson of Mountain Vista High School won the overall 5A Individual Boys State Cross Country Championship and set a course record.
  - The Mountain Vista Golden Eagles were named the 5A Girls Cross County State Champions
  - The Legend Titans 5A Girls Volleyball team took second in the state.
  - Many DCSD teams are currently in the playoffs for football, soccer and softball. Good luck to our teams!
- The next Parent University webinar is taking place November 20<sup>th</sup> at 5:30 p.m. The topic is Bullying Awareness and Prevention. This webinar will be recorded and made available on DCSD's website.
- The next Special Education Family Engagement event will take place virtually on November 20<sup>th</sup> at 4:30 p.m. The focus will be on autism support for students and families.
- The Annual 8<sup>th</sup> Grade Career Expo hosted by the Foundation for Douglas County Schools will be held Friday, November 22<sup>nd</sup> from 8:30 a.m. to 2:00 p.m. at Legacy Campus.
- DC Kid is hosting an Experience Dyslexia simulation on November 21<sup>st</sup> from 6:00-8:00 p.m. at the Highlands Ranch Library. This hands-on simulation lets participants experience some of the challenges and frustrations of language-based learning differences.
- The Annual Legacy Campus Showcase Night is taking place on Wednesday, December 4<sup>th</sup> at 6:00 p.m. Current and prospective students and their families are invited to see the amazing things students have been learning this year.
- Next week is Thanksgiving Break. We wish our students, families and staff a safe and restful week.

Public Comment

8. Public Comment

RECOMMENDATION: Information only.

- Attachment #1: 11.19.2024 Public Comment Roster (No Public)

Community input that could help the District meet the challenge of becoming the best school system possible is always welcome.

- Valerie Moses of Aurora provided public comment on the proposed AP African American Studies course.

- Matthew Smith of Castle Rock provided public comment on the passage of the 2024 Bond initiative (5A) and oversight of the Superintendent.
- Jennifer Iverson of Castle Pine provided public comment on the proposed AP African American Studies course and on dyslexia screening.

Adoption of Consent Agenda

9. Adoption of Consent Agenda: Staff Recommendations Organized for Board of Education Block Approval

RECOMENDATION: That the Board of Education adopt the Consent Agenda as presented.

Items in the Consent Agenda are organized for block approval by the Board. If an item is pulled from the Consent Agenda, discussion will be limited to ten minutes.

- Approval of SY 2024-2025 First Quarter Financial Report
- Approval of Board Self-Evaluations for Board-Superintendent Linkages 1.0-1.4
- Approval of Revised Board of Education Calendar and Superintendent Monitoring Report Schedule for the 2024-2025 School Year
- Approval of SY 2024-2025 Supplier Spend Estimated to Surpass Board of Education Threshold Specified in Policy DJ
- Approval of Comcast Easement at Trailblazer Elementary School
- Approval of Construction Agreement for ThunderRidge High School Boiler Replacement
- Approval of Construction Agreement for Highlands Ranch High School Boiler Replacement
- Approval of Statement of Work for Owner's Representative Services for Capital Improvement Projects in the 2024 Bond
- Approval of Statement of Work for Owner's Representative Services for New Construction and Career and Technical Education (CTE) in the 2024 Bond
- Approval of Architect Agreement for Sterling Ranch Elementary School
- Approval of Architect Agreement for RidgeGate Elementary School
- Approval of Architect Agreement for Sierra Middle School Addition
- Approval of Architect Agreement for Legacy Campus Phase II
- Approval of Resolution Authorizing the Acquisition of Certain Dedicated Real Property (RidgeGate School Site)
- Approval of Resolution Authorizing the Acquisition of Certain Dedicated Real Property (Sterling Ranch School Site)
- Approval of Course and Program Proposals
- Approval of Novel & Textbook Adoptions
- Approval of Personnel Changes
- Approval of Long Range Planning Committee Membership Recommendations
- Acceptance of Superintendent Monitoring Report on Executive Limitation 4, Succession

Director Meek pulled "Approval of Revised Board of Education Calendar and Superintendent Monitoring Report Schedule for the 2024-2025 School Year" from the Consent Agenda.

Director Williams pulled "Approval of Course and Program Proposals" from the Consent Agenda.

Director Myers pulled "Approval of Novel and Textbook Adoptions" from the Consent Agenda.

Director Geiger Moved; Director Moore seconded the ORIGINAL motion that the Board of Education approve the following Consent Agenda items:

- Approval of SY 2024-2025 First Quarter Financial Report
- Approval of Board Self-Evaluations for Board-Superintendent Linkages 1.0-1.4
- Approval of SY 2024-2025 Supplier Spend Estimated to Surpass Board of Education Threshold Specified in Policy DJ
- Approval of Comcast Easement at Trailblazer Elementary School
- Approval of Construction Agreement for ThunderRidge High School Boiler Replacement
- Approval of Construction Agreement for Highlands Ranch High School Boiler Replacement
- Approval of Statement of Work for Owner's Representative Services for Capital Improvement Projects in the 2024 Bond
- Approval of Statement of Work for Owner's Representative Services for New Construction and Career and Technical Education (CTE) in the 2024 Bond
- Approval of Architect Agreement for Sterling Ranch Elementary School
- Approval of Architect Agreement for RidgeGate Elementary School
- Approval of Architect Agreement for Sierra Middle School Addition
- Approval of Architect Agreement for Legacy Campus Phase II
- Approval of Resolution Authorizing the Acquisition of Certain Dedicated Real Property (RidgeGate School Site)
- Approval of Resolution Authorizing the Acquisition of Certain Dedicated Real Property (Sterling Ranch School Site)
- Approval of Personnel Changes
- Approval of Long Range Planning Committee Membership Recommendations
- Acceptance of Superintendent Monitoring Report on Executive Limitation 4, Succession

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

The approved Consent Agenda items are summarized below:

10. Approval of SY 2024-2025 First Quarter Financial Report

RECOMMENDATION: That the Board of Education approve the SY 2024-2025 First Quarter Financial Report under Adoption of Consent Agenda.

- Attachment #1: SY 2024-2025 First Quarter Financial Report

The School Year 2024-2025 First Quarter Financial Report is presented for review. This report complies with Colorado State Statute and District policy. The report includes information for all District funds with a comparison from prior year versus current year.

11. Approval of Board Self-Evaluations for Board-Superintendent Linkages 1.0-1.4

RECOMMENDATION: That the Board approve the self-evaluations for Board-Superintendent Linkages 1.0-1.4 under Adoption of Consent Agenda.

- Attachment #1: BSL Self-Eval Oct 8 2024

The Douglas County School Board follows a routine and systematic process of self-evaluation where it regularly reviews its Board-Superintendent Linkage (BSL) and

Governance Process (GP) policies. The Board reviewed draft self-evaluations for BSL 1.0-1.4 at their October 8, 2024 meeting.

12. Approval of SY 2024-2025 Supplier Spend Estimated to Surpass Board of Education Threshold Specified in Policy DJ

RECOMMENDATION: That the Board of Education approve the SY 2024-2025 Supplier Spend estimated to surpass Board of Education threshold specified in Policy DJ under Adoption of Consent Agenda.

The following suppliers are expected to exceed the \$500,000 spend threshold which requires Board approval. The amounts listed below are based on the current best estimate. Final spend may exceed the amounts listed, but will not exceed the total appropriated amounts for the 2024-2025 school year.

- Crossland Construction Company Inc. - \$850,000 - Prequalified CMGC
- McCain Foods USA Inc. \$600,000 - Direct delivery nutrition services supplier
- Solsbury Hill LLC- \$1,000,000 - Irrigation Controls
- SOS Site Services- \$700,000 - Mowing and snow removal
- Whitney Mechanical Company- \$650,000 - Prequalified mechanical contractor

13. Approval of Comcast Easement at Trailblazer Elementary School

RECOMMENDATION: That the Board of Education approve the Comcast Easement at Trailblazer Elementary School under Adoption of Consent Agenda.

- Attachment #1: Comcast Easement Agreement for Trailblazer School

Comcast has requested an easement for new underground and related communications infrastructure at Trailblazer Elementary School.

14. Approval of Construction Agreement for ThunderRidge High School Boiler Replacement

RECOMMENDATION: That the Board of Education approve the Construction Agreement for ThunderRidge High School Boiler Replacement under Adoption of Consent Agenda.

- Attachment #1: Construction Agreement - Braconier - ThunderRidge High School Boiler Replacement

On February 13, 2024 staff recommended using fund balance to address immediate and urgent capital needs. On February 27, 2024, the Board of Education approved a resolution that \$20,000,000 be appropriated from the District's unassigned fund balance to a committed fund balance for the purpose of addressing the immediate, urgent, and critical capital needs of the District consistent with the needs presented. Cator Ruma & Associates, a DCSD qualified mechanical engineering firm, was contracted on September 12, 2024, to design the replacement of the boiler at ThunderRidge High School.

On October 7, 2024, the Douglas County School District Construction Department issued an Advertisement for Bids to (17) mechanical contractors qualified by DCSD to replace the boiler at ThunderRidge High School. Six (6) contractors attended the mandatory pre-bid meeting. Three (3) firms submitted bids. Braconier Plumbing & Heatingl was the lowest responsive bidder with adequate staffing to perform the required work for this project with a bid of \$615,105.

15. Approval of Construction Agreement for Highlands Ranch High School Boiler Replacement

RECOMMENDATION: That the Board of Education approve the Construction Agreement for Highlands Ranch High School Boiler Replacement under Adoption of Consent Agenda.

- Attachment #1: Construction Agreement - Braconier - HRHS Boiler Replacement

On February 13, 2024 staff recommended using fund balance to address immediate and urgent capital needs. On February 27, 2024, the Board of Education approved a resolution that \$20,000,000 be appropriated from the District's unassigned fund balance to a committed fund balance for the purpose of addressing the immediate, urgent, and critical capital needs of the District consistent with the needs presented. Cator Ruma & Associates, a DCSD qualified mechanical engineering firm, was contracted on September 12, 2024, to design the replacement of the boiler at Highlands Ranch High School.

On October 7, 2024, the Douglas County School District Construction Department issued an Advertisement for Bids to (17) mechanical contractors qualified by DCSD to replace the boiler at Highlands Ranch High School. Six (6) contractors attended the mandatory pre-bid meeting. Three (3) firms submitted bids. Braconier Plumbing & Heating was the lowest responsive bidder with adequate staffing to perform the required work for this project with a bid of \$620,000.

16. Approval of Statement of Work for Owner's Representative Services for Capital Improvement Projects in the 2024 Bond

RECOMMENDATION: That the Board of Education approve the Statement of Work for Owner's Representative Services for Capital Improvement Projects in the 2024 Bond under Adoption of Consent Agenda.

- Attachment #1: SOW 2- Anser- Bond Services- 24-29

On August 27, 2024, the Board of Education voted unanimously to include a bond measure on the November 5, 2024 ballot. In anticipation of a successful passage of the bond, Strategic Sourcing and Contract Management along with the Construction Department issued a Request for Proposal (RFP) to all five DCSD pre-qualified Owner's Representative firms on August 5, 2024. The RFP requested fee proposals along with proposed team members and qualifications. A mandatory pre-submittal meeting was held on August 13, 2024, with all five pre-qualified firms in attendance. Interviews were held on August 29, 2024 with four of the five firms in attendance. The interview panel consisted of the Chief Operations Officer, Director of Budget, Director of Construction, Director of Strategic Sourcing and Contract Management and staff, and Construction Department staff. The panel selected Anser to manage the Capital Improvement Projects (CIP) included in the 2024 Bond.

Staff have researched the viability of hiring temporary bond-funded in-house Project Managers to manage construction projects included in the 2024 Bond. Based on current and projected market conditions, it was determined that an Owner's Representative Firm was needed to assist in managing these construction projects. Required services by the Owner's Representative Firm include complete project management for pre-design, design, construction and warranty activities for projects, and reporting for all project schedules, budgets, expenses, and variances.

A Statement of Work was issued to Anser for \$2,881,727. This service and fee were included in the 2024 Bond planning budgets and these funds will be utilized for this award.

17. Approval of Statement of Work for Owner's Representative Services for New Construction and Career and Technical Education (CTE) in the 2024 Bond

RECOMMENDATION: Approval of Statement of Work for Owner's Representative Services for New Construction and Career and Technical Education (CTE) in the 2024 Bond under Adoption of Consent Agenda.

- Attachment #1: Attachment 1: SOW 2- Wember- Bond Services- 24-29

On August 27, 2024, the Board of Education voted unanimously to include a bond measure on the November 5, 2024 ballot. In anticipation of a successful passage of the bond, Strategic Sourcing and Contract Management along with the Construction Department issued a Request for Proposal (RFP) to all five DCSD pre-qualified Owner's Representative firms on August 5, 2024. The RFP requested fee proposals along with proposed team members and qualifications. A mandatory pre-submittal meeting was held on August 13, 2024, with all five pre-qualified firms in attendance. Interviews were held on August 29, 2024 with four of the five firms in attendance. The interview panel consisted of the Chief Operations Officer, Director of Budget, Director of Construction, Director of Strategic Sourcing and Contract Management and staff, and Construction Department staff. The panel selected Wember to manage the new Sterling Ranch and RidgeGate elementary schools, Sierra Middle School Addition, Legacy Campus Phase II, and Career and Technical Education (CTE) projects included in the 2024 Bond.

Staff have researched the viability of hiring temporary bond-funded in-house Project Managers to manage construction projects included in the 2024 Bond. Based on current and projected market conditions, it was determined that an Owner's Representative Firm was needed to assist in managing these construction projects. Required services by the Owner's Representative Firm include complete project management for pre-design, design, construction and warranty activities for projects, reporting for all project schedules, budgets, expenses, and variances.

A Statement of Work was issued to Wember for \$1,820,058. This service and fee were included in the 2024 Bond planning budgets and these funds will be utilized for this award.

#### 18. Approval of Architect Agreement for Sterling Ranch Elementary School

RECOMMENDATION: That the Board of Education approve the Architect Agreement for Sterling Ranch Elementary School under Adoption of Consent Agenda.

- Attachment 1: Architect Agreement - MOA Architecture - Sterling Ranch Elementary School

On May 29, 2024, the Douglas County School District (DCSD) Construction Department issued a Request for Qualifications (RFQ) to all twenty-six DCSD pre-qualified architects for the new elementary school in Sterling Ranch. The RFQ included two phases; Phase 1 for an initial Concept Design, and Phase 2 for the complete design and construction administration of the new elementary school. Submittals were received from thirteen firms and reviewed by staff which resulted in eight firms being shortlisted and interviewed. The interview panel consisted of the Chief Operations Officer, an Executive Director of Schools, Director of Construction, Director of Operations & Maintenance, and Construction Department staff. The panel selected MOA Architecture for this project.

Phase 1 of the project was awarded since the fee was less than the amount requiring Board of Education approval, and the Concept Design was completed on August 22, 2024.

Phase 2 of the project, which requires Board of Education approval based on the fee amount, includes the remaining architectural and engineering design and construction administration services for the new Sterling Ranch elementary school in the 2024 Bond. These services are required for this project; therefore, an Architect Agreement was issued to MOA Architecture for \$3,204,905 (7.1% of the construction costs), plus reimbursable expenses. The fee for the contracted services has been verified and is within industry standards.



This project and fee were included in the 2024 Bond planning budgets and these funds will be utilized for this award.

19. Approval of Architect Agreement for RidgeGate Elementary School

RECOMMENDATION: That the Board of Education approve the Architect Agreement for RidgeGate Elementary School under Adoption of Consent Agenda.

- Attachment #1: Attachment 1: Architect Agreement - Treanor - RidgeGate Elementary School

On May 29, 2024, the Douglas County School District (DCSD) Construction Department issued a Request for Qualifications (RFQ) to all twenty-six DCSD pre-qualified architects for the new elementary school in RidgeGate. The RFQ included two phases; Phase 1 for an initial Concept Design, and Phase 2 for the complete design and construction administration of the new elementary school. Submittals were received from thirteen firms and reviewed by staff which resulted in eight firms being shortlisted and interviewed. The interview panel consisted of the Chief Operations Officer, an Executive Director of Schools, Director of Construction, Director of Operations & Maintenance, and Construction Department staff. The panel selected Treanor for this project.

Phase 1 of the project was awarded since the fee was less than the amount requiring Board of Education approval, and the Concept Design was completed on August 22, 2024.

Phase 2 of the project, which requires Board of Education approval based on the fee amount, includes the remaining architectural and engineering design and construction administration services for the new RidgeGate elementary school in the 2024 Bond. These services are required for this project, therefore, an Architect Agreement was issued to Treanor for \$3,032,900 (6.7% of the construction costs), plus reimbursable expenses. The fee for the contracted services has been verified and is within industry standards.

This project and fee were included in the 2024 Bond planning budgets and these funds will be utilized for this award.

20. Approval of Architect Agreement for Sierra Middle School Addition

RECOMMENDATION: That the Board of Education approve the Architect Agreement for Sierra Middle School Addition under Adoption of Consent Agenda.

- Attachment #1: Architect Agreement - H+M - SMS Addition

On May 29, 2024, the Douglas County School District (DCSD) Construction Department issued a Request for Qualifications (RFQ) to all twenty-six DCSD pre-qualified architects for the Sierra Middle School Addition. The RFQ included two phases; Phase 1 for an initial Concept Design, and Phase 2 for the complete design and construction administration of the middle school addition. Submittals were received from twelve firms and reviewed by staff which resulted in four firms being shortlisted and interviewed. The interview panel consisted of the Chief Operations Officer, Sierra Middle School Assistant Principal, Director of Construction, Director of Operations & Maintenance, and Construction Department staff. The panel selected Hollis + Miller for this project.

Phase 1 of the project was awarded since the fee was less than the amount requiring Board of Education approval, and the Concept Design was completed on August 22, 2024.

Phase 2 of the project, which requires Board of Education approval based on the fee amount, includes the remaining architectural and engineering design and

construction administration services for the Sierra Middle School Addition in the 2024 Bond. These services are required for this project, therefore, an Architect Agreement was issued to Hollis + Miller for \$1,912,500 (8.5% of the construction costs), which includes reimbursable expenses. The fee for the contracted services has been verified and is within industry standards.

This project and fee were included in the 2024 Bond planning budgets and these funds will be utilized for this award.

21. Approval of Architect Agreement for Legacy Campus Phase II

RECOMMENDATION: That the Board of Education approve the Architect Agreement for Legacy Campus Phase II under Adoption of Consent Agenda.

- Attachment #1: Architect Agreement - H+M - Legacy Campus P2

On May 29, 2024, the Douglas County School District (DCSD) Construction Department issued a Request for Qualifications (RFQ) to all twenty-six DCSD pre-qualified architects for Legacy Campus Phase II. The RFQ included two phases; Phase 1 for an initial Concept Design, and Phase 2 for the complete design and construction administration of Legacy Campus Phase II. Submittals were received from six firms and reviewed by staff which resulted in three firms being shortlisted and interviewed. The interview panel consisted of the Assistant Superintendent, Chief Operations Officer, Director of the DCSD Legacy Campus, Director of Construction, Director of Operations & Maintenance, and Construction Department staff. The panel selected Hollis + Miller for this project.

Phase 1 of the project was awarded since the fee was less than the amount requiring Board of Education approval, and the Concept Design was completed on August 22, 2024.

Phase 2 of the project, which requires Board of Education approval based on the fee amount, includes the remaining architectural and engineering design and construction administration services for Legacy Campus Phase II in the 2024 Bond. These services are required for this project, therefore, an Architect Agreement was issued to Hollis + Miller for \$1,094,400.00 (9% of the construction costs), which includes reimbursable expenses. The fee for the contracted services has been verified and is within industry standards.

This project and fee were included in the 2024 Bond planning budgets and these funds will be utilized for this award.

22. Approval of Resolution Authorizing the Acquisition of Certain Dedicated Real Property (RidgeGate School Site)

RECOMMENDATION: That the Board of Education approve the resolution authorizing the acquisition of the RidgeGate school site under Adoption of Consent Agenda.

- Attachment #1: Resolution Authorizing the Acquisition of Certain Dedicated Real Property (RidgeGate)

The RidgeGate Southwest Village Filing 2 Tract X dedicated school site is 8 acres, is currently owned by Ridgeway Investments Inc., and is generally located southeast of I-25 and Ridgeway Parkway at the northwest intersection of Lyric Street and Gable Lane. The site was platted and identified as a future school site in January 2023 and Ridgeway Investments, Inc. was directed to retain ownership of the site until DCSD was ready to construct a school on the site and had funds to do so, at which time it would be conveyed to the City of Lone Tree and then to DCSD. The school site is adjacent to a 7-acre neighborhood/school park site. Construction of the park will be funded and completed by the builder Shea Homes and subsequently owned and maintained by The City of Lone Tree and South Suburban

Parks and Recreation. Students at the new RidgeGate elementary school will have full access to park amenities via a joint school/park facilities use agreement and an Intergovernmental Agreement (IGA) with the City of Lone Tree and South Suburban Parks and Recreation. The park is scheduled to open in tandem with the new RidgeGate elementary school.

On August 27th, 2024 the Board of Education unanimously voted to approve a resolution to adopt the 2024 Bond Plan and a resolution to place a Bond issue on the November 5th, 2024 ballot. On November 5th, 2024 Douglas County voters approved a \$490 million bond to fund capital reinvestment in existing DCSD facilities as well as the construction of two new elementary school facilities; one to serve the growing Sterling Ranch and Solstice developments and one to serve the growing RidgeGate development.

The RidgeGate elementary school is identified as an urgent new construction need (1-5 years) in the 2024-25 Master Capital Plan as well as in the 2024 Bond Plan. The RidgeGate Southwest Village Filing 2 school site is the only currently available and construction ready school site in the RidgeGate development. In alignment with the Master Capital Plan and 2024 Bond Plan, DCSD staff presented the RidgeGate site to the Long Range Planning Committee (LRPC) at the November 6th meeting. Staff recommended that DCSD request conveyance of the site from The City of LoneTree. The LRPC voted unanimously to recommend that the Board of Education adopt a resolution requesting conveyance of the RidgeGate Southwest Village Filing 2 school site to DCSD.

The proposed resolution will authorize staff to request conveyance of the site from The City of Lone Tree and subsequently obtain title and transfer ownership of the school site to DCSD.

23. Approval of Resolution Authorizing the Acquisition of Certain Dedicated Real Property (Sterling Ranch School Site)

RECOMMENDATION: That the Board of Education approve the resolution authorizing the acquisition of the Sterling Ranch school site under Adoption of Consent Agenda.

- Attachment #1: Resolution Authorizing Acceptance of Certain Dedicated Real Property (Sterling Ranch)

The Sterling Ranch Filing 1 Tract P dedicated school site is 12.512 acres, is currently owned by the Douglas County Board of County Commissioners, and is generally located southwest of the intersection of Titan Road and Taylor River Circle. The site was final platted and dedicated to the Board of County Commissioners as a future school site in November 2015.

On August 27th, 2024 the Board of Education unanimously voted to approve a resolution to adopt the 2024 Bond Plan and a resolution to place a Bond issue on the November 5th, 2024 ballot. On November 5th, 2024 Douglas County voters approved a \$490 million bond to fund capital reinvestment in existing DCSD facilities as well as the construction of two new elementary school facilities; one to serve the growing Chatfield Urban Area and one to serve the RidgeGate development.

The Sterling Ranch elementary school is identified as an urgent new construction need (1-5 years) in the 2024-25 Master Capital Plan as well as in the 2024 Bond Plan. In alignment with the Master Capital Plan and 2024 Bond Plan, DCSD staff presented the Sterling Ranch site to the LRPC at the November 6th meeting. Staff recommended that DCSD request conveyance of the site from Douglas County. The Long Range Planning Committee voted unanimously to recommend that the Board of Education adopt a resolution requesting conveyance of the Sterling Ranch Filing 1 school site.

The proposed resolution will authorize staff to petition for conveyance of the site from Douglas County and subsequently obtain title and transfer ownership of the school site to DCSD.

24. Approval of Personnel Changes

RECOMMENDATION: That the Board of Education approve the personnel changes as presented under Adoption of Consent Agenda.

- Attachment #1: Licensed\_Admin\_ProTec CON BD 11.19.2024 (No Public)
- Attachment #2: Licensed\_Admin\_ProTec PUB BD 11.19.2024
- Attachment #3: Classified CON BD 11.19.2024 (No Public)
- Attachment #4: Classified PUB BD 11.19.2024

25. Approval of Long Range Planning Committee Membership Recommendations

RECOMMENDATION: That the Board of Education approve the Long Range Planning Committee membership recommendations under Adoption of Consent Agenda.

Attachment #1: Long Range Planning Committee Membership Recommendations

The Long Range Planning Committee (LRPC) Bylaws state that "Non-Voting Members shall be nominated by the LRPC and appointed by the Board following the same process as applied to Voting Members unless the LRPC establishes a separate application and review process, which it may do as it sees fit. The LRPC shall nominate Non-Voting Members based on its self-determined representative make-up to serve on the LRPC."

At the November 6th, 2024 LRPC meeting, recommendations for new membership were presented to the LRPC and unanimously approved.

26. Acceptance of Superintendent Monitoring Report on Executive Limitation 4, Succession

RECOMMENDATION: District Staff recommends the Board approve the EL 4, Succession monitoring report, as being in compliance under Adoption of Consent Agenda.

- Attachment #1: BOE Monitoring Report EL 4 (24-25)

Executive Limitation (EL) 4, requires the Superintendent to designate no fewer than two other executive staff members who are familiar with Board and Superintendent issues and processes and are capable of assuming Superintendent responsibilities on an interim basis. These designees shall be serving the district at an executive director level position or higher during the period of time when designated to serve for purposes of emergency superintendent succession.

Items Pulled from Consent Agenda

27. Approval of Revised Board of Education Calendar and Superintendent Monitoring Report Schedule for the 2024-2025 School Year

RECOMMENDATION: That the Board of Education adopt the revised Board of Education Calendar and Superintendent Monitoring Report Schedule for the 2024-2025 School Year.

- Attachment #1: 24-25 BOE Agenda Calendar Final (Nov 2024))

The Board of Education agreed to discuss Superintendent monitoring report content and data at the Board Retreat on December 4, 2024.

ORIGINAL - Motion

Director Meek moved, Director Winegar seconded to approve the ORIGINAL motion that the Board of Education adopt the revised Board of Education Calendar and Superintendent Monitoring Report Schedule for the 2024-2025 School Year.

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

28. Approval of Course and Program Proposals

RECOMMENDATION: That the Board of Education approve the courses and programs for use in the appropriate grade level classrooms under Adoption of Consent Agenda.

- Attachment #1: IGA-E-3 AP African American Studies (Advanced Placement Course)
- Attachment #2: IGA-E-1 ACC-CAD 2456 Advanced Solidwork (Concurrent Enrollment Course)
- Attachment #3: IGA-E-1 ACC-SPA 2015 Spanish for the Professional (Concurrent Enrollment Course)
- Attachment #4: IGA-E-1 Future Educator (Concurrent Enrollment Program)
- Attachment #5: IGA-E-1 Architecture (Concurrent Enrollment Program)

The course and program proposals have followed the District approval process and content has been vetted to ensure rigor and alignment.

President Williams requested additional time to review AP African American Studies course material and consider public feedback.

ORIGINAL - Motion

Director Geiger moved; Director Winegar seconded to approve the ORIGINAL motion that the Board of education approve the following courses and programs for use in the appropriate grade level classrooms:

- IGA-E-1 ACC-CAD 2456 Advanced Solidwork (Concurrent Enrollment Course)
- IGA-E-1 ACC-SPA 2015 Spanish for the Professional (Concurrent Enrollment Course)
- IGA-E-1 Future Educator (Concurrent Enrollment Program)
- IGA-E-1 Architecture (Concurrent Enrollment Program)

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

NEW - Motion

Director Williams moved; Director Winegar seconded the NEW motion to postpone consideration of the proposed AP African American Studies course to the December 10, 2024 meeting unless delaying the decision would cause implementation issues for staff, in which case the Board would schedule an earlier special meeting for discussion and consideration of this course.

Geiger, no; Meek, no; Moore, aye; Myers, aye; Thompson, no; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 3. The motion carried 4-3.

29. Approval of Novel & Textbook Adoptions

RECOMMENDATION: That the Board of Education approve the recommended novels and textbooks under Adoption of Consent Agenda.

Attachment #1: Novel Adoption, Fountains of Silence

Attachment #2: Novel Adoption, I Must Betray You

Attachment #3: Novel Adoption, Lab Girl

Attachment #4: Novel Adoption, One of Us is Lying

Attachment #5: Novel Adoption, Out of the Easy

Attachment #6: Textbook Adoption, College Physics for AP Courses 2e

Attachment #7: Textbook Adoption, Foundations in Personal Finance

Attachment #8: Textbook Adoption, University Physics Volume 1-3

The novel and textbook approval process has been followed according to Board Policy. Information about the adoption of these resources is posted on the Curriculum, Instruction & Assessment district website.

The Board discussed content in the novel, "Out of the Easy", due to concerns raised by some members of the public.

ORIGINAL - Motion

Director Myers moved; Director Geiger seconded to approve the ORIGINAL motion that the Board of Education approve the recommended novels and textbooks.

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

Adoption of Joint Motion Agenda

30. Approval of Minutes

RECOMMENDATION: That the Board of Education approve the minutes of the October 8, 2024 Regular Board Meeting and the October 8, 2024 Special Board Meeting as presented.

- Attachment #1: Board of Education10.8.24 Minutes Unofficial
- Attachment #2: Board of Education10.08.24SpecialMeetingMinutes Unofficial

ORIGINAL - Motion

Director Meek moved; Director Myers seconded the ORIGINAL motion that the Board of Education approve the minutes of the October 8, 2024 Regular Board Meeting and the October 8, 2024 Special Board Meeting as presented.

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

Study/Action Items

31. Response to Bond Election Results

RECOMMENDATION: Information only.

The Board Directors reflected on the election and the voters' passage of DCSD's \$490 million bond.

32. Bond Next Steps

RECOMMENDATION: That the Board approve the General Obligation Bonds Parameters Resolution, Series 2024.

Attachment #1: 2024 Bond Next Steps\_Operational

Attachment #2: 2024 Bond Financial Next Steps

Attachment #3: 2024 Bond Resolution DCSD (11.12.24)

Chief Operations Officer Cosgrove, Chief Financial Officer Schleusner, and Bond Director Millet, along with Mattie Prodanovic with Hilltop Securities, discussed operational and financial next steps related to DCSD's 2024 Bond.

ORIGINAL - Motion

Director Geiger moved; Director Winegar seconded the ORIGINAL motion that the Board of Education approve the General Obligation Bonds Parameters Resolution, Series 2024.

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

Recess

33. Recess

RECOMMENDATION: That the presiding Board Director call a recess.

President Williams called a recess at 7:00 p.m. and reconvened the meeting at 7:15 p.m.

Study/Action Items II

34. Board of Education Director District Reapportionment - First Review/Reading

RECOMMENDATION: Information only.

- Attachment 1: Director District Without Residences
- Attachment 2: Board Letter Director District Reapportionment

Every four years, school districts having a director district plan of representation must determine the population in each of the director districts and, if each director district does not contain substantially the same number of persons as each of the other director districts, the school board has a duty to revise the districts to comply with the specifications in C.R.S. 22-31-110. In accordance with the statute, reapportioned districts shall be contiguous, compact, and as nearly equal in population as possible, the number of director districts should not be changed, and shall be completed no later than December 31st, 2024.

The last reapportionment of director districts was made in 2020. Accordingly, the district's consultant, Western Demographics Inc. (WDI), has evaluated director district populations and determined reapportionment is necessary.

Shavon Caldwell, DCSD's Planning Manager, and WDI discussed three redistricting scenarios. All scenarios equalize population between the districts and minimize change to preserve the historic pattern of representation. Additionally, all scenarios address growth, do not displace seated directors and comply with State statutes.

The Board expressed a general preference for Scenario #3, which represents the best retention of long-term representation patterns while achieving the requirements of the statute to balance population. A second and final reading of the Boards' preferred reapportionment scenario will be placed on the December 10, 2024 Consent Agenda for Board approval.

#### Policy Governance

#### 35. Proposed Revisions to Policy IKF, Graduation Requirements - Second Reading

RECOMMENDATION: That the Board of Education approve the proposed revisions to Policy IKF, Graduation Requirements.

Attachment #1: IKF - Second Reading with Redline

Attachment #2: IKF - Second Reading Clean

Assistant Superintendent Winsor summarized changes made to Policy IKF, Graduation Requirements, to incorporate changes made to state statute as well as content added since the first reading based on feedback from DCSD principals.

ORIGINAL - Motion

Director Geiger moved; Director Moore seconded the ORIGINAL motion that the Board of Education approve Policy IKF, Graduation Requirements, with the following modifications:

- In Section A.2. after "tribal regalia", add "(except for qualified students)"
- Under "Participation in Graduation Exercises", #4, move "and" to the end of #3 and add a period at the end of #4.
- Add C.R.S. 22-1-142.5 to the Legal References section.

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

#### 36. Board of Education Self-Evaluation of Governance Process 1.1, The Board's Governing Style

RECOMMENDATION: Information only.

- Attachment #1: 11.19.2024 BOE Self-Eval GP 1.1\_TM Moore

Director Moore summarized the self-evaluation he conducted on Governance Process (GP) 1.1, The Board's Governing Style. The Board requested the following change to the proposed self-appraisal:



- On the first page under "Alternatives", change all references to November 19, 2024 to December 10, 2024.

The updated self-evaluation on GP 1.1 will be placed on the December 10, 2024 consent agenda for Board approval.

Director Thompson will conduct a self-evaluation on GP 1.2, The Job of the Board, and present it for the Board's consideration at the December 10, 2024 meeting.

37. First Quarter Board Budget Review

RECOMMENDATION: Information only.

- Attachment #1: 2024-2025 Board of Education Quarterly Report Q1

The Board reviewed and discussed its first quarter budget report.

38. Discussion Concerning Board of Education Process for Proposed Charter School and Requested Release to the Charter School Institute (CSI)

RECOMMENDATION: Information only.

The Board discussed its process for public requests to place an item on a Board of Education meeting agenda. Per Board Policy BEDH, Public Participation at School Board Meetings, "Members of the public wishing to make formal presentations before the Board, other than public comment, should submit an advanced written request with the superintendent and/or Board president..."

The Board also discussed the process for releasing a proposed charter school to the Charter School Institute (CSI). The Board will consider a formal request to release John Adams Academy, a proposed charter school, to CSI at the December 10, 2024 meeting.

Board of Education Reports

39. President Report

RECOMMENDATION: Information only.

President Williams advised that Board agenda planning for the December 4, 2024 Board Retreat and the December 10, 2024 Board meeting will be held on November 21, 2024 at 11:00 a.m. She provided an update from the Lone Tree Urban Renewal Authority meeting and stated that she attended Veteran's Day assemblies at Cimmaron Middle School and North Star Academy. She also stated that she attended a luncheon at Legacy campus on November 14, 2024 with Directors Geiger, Meek and Thompson. All food was prepared and served by DCSD culinary students. Finally, she wished everyone a Happy Thanksgiving.

40. Vice President Items

RECOMMENDATION: Information only.

Vice President Winegar provided updates from the last two Fiscal Oversight Committee (FOC) meetings, discussed her school visits at Sierra Middle School, Chaparral High School and Cherokee Trail Elementary and expressed her excitement to attend the upcoming Annual Colorado Association of School Boards (CASB) Convention.

41. Director Items, Board Committee and Liaison Reports

RECOMMENDATION: Information only.

Director Meek provided updates from the last Student Advisory Group (SAG) meeting and stated that she attended the Cimarron Middle School Veteran's Day assembly and the Legacy Campus Luncheon. She announced that CASB's Student Day at the Capitol is scheduled for February 13, 2025 and the 12<sup>th</sup> Annual 8<sup>th</sup> Grade Career Exposition is scheduled for November 22, 2024. She also stated that she plans to attend the upcoming community meetings on proposed school consolidations in Highlands Ranch.

Director Thompson provided updates from the last FOC and Mill Bond Oversight Committee (MBOC) meetings. She stated that she attended the Legacy Campus Luncheon, a Veteran's Day celebration at her kids' school, a Diwali celebration at Rock Canyon High School, a School Counselor Advisory Committee meeting, Biotech Research Proposal presentations at Rock Canyon High School, and a dyslexia symposium.

Director Myers provided updates from the SAG meeting, the Douglas County Youth Initiative meeting, and on Douglas County Community Foundation activities. She announced that six DCSD students will attend the Student Leadership Strand at the Annual CASB Convention and that 12 DCSD students have signed up to attend CASB's Student Day at the Capitol. She advised that she attended Veteran's Day celebrations at both Cimarron Middle School and North Star Academy. She also shared that she has school visits scheduled at Ben Franklin Academy and STEM School Highlands Ranch on November 20, 2024.

Director Geiger provided updates from the Long Range Planning Committee meeting. He advised that he attended the Diwali celebration and the Biotech proposals at Rock Canyon High School, the Legacy Campus Luncheon, Cimarron Middle School's Veteran's Day celebration, and a Taste of DCSD. He also discussed his school visits at Redstone Elementary, Cresthill Middle School, and Mountain Ridge Middle School.

Director Moore provided updates from the Long Range Planning Committee. He advised that he attended Cimarron Middle School's Veteran's Day celebration and plans to attend two of the next three community school consolidation meetings in Highlands Ranch. He also stated that he is honored that a high school student has asked him to mentor his student project.

Adjournment

42. Adjournment

RECOMMENDATION: That the Board of Education adjourn the meeting.

ORIGINAL - Motion

Director Geiger moved; Director Winegar seconded the ORIGINAL motion that the Board of Education adjourn the meeting.

Geiger, aye; Meek, aye; Moore, aye; Myers, aye; Thompson, aye; Williams, aye; Winegar, aye.

Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion carried 7-0.

President Williams adjourned the meeting at 8:48 p.m. on Tuesday, November 19, 2024.

Board of Education Minutes

November 19, 2024

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These minutes summarize the final decisions made by the Board of Education at the referenced meeting. View the meeting via You Tube by accessing the following link: <https://youtube.com/live/VPLp9pKIgvI?feature=share>.

Supporting document(s) attached to the agenda <https://douglas.ic-board.com/>

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Christy Williams  
Board of Education President

ATTEST

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Becky Myers  
Board of Education Secretary