

Superintendent File: IGA-R

CURRICULUM DEVELOPMENT

The Board expects its educators to teach District objectives and support all students in meeting the District Curriculum (Knowledge and Skills from the Colorado Academic Standards). However, flexibility of program and personnel, within guidelines, should be possible within individual buildings. Course proposals may originate from teachers, administrators, students, or citizens.

The course proposal must include the following information:

I. ALIGNMENT WITH DOUGLAS COUNTY SCHOOL DISTRICT CURRICULUM

- A. How does this course align to the DCSD Curriculum (Knowledge and Skills from the Colorado Academic Standards)?
- B. How does this course assess the DCSD Curriculum (Knowledge and Skills from the Colorado Academic Standards)?

II. IMPLEMENTATION NEEDS

- A. How does this course fit into the overall educational program?
- B. What are the course prerequisites, if any?
- C. Describe the process and timeline for development of necessary teacher resources, including instructional ideas, trainings, methods, materials, and technology.
- D. Describe any textbooks, required curriculum material and/or supplemental materials necessary to support the proposed course.
- E. What physical arrangement (buildings, equipment, technology, room, land) is necessary in order to support the proposed learning activities?
- F. Is there an impact regarding building schedule?

III. BUDGET

- A. What is the estimated three-year budget (i.e. books, FTE, training, specialized equipment, technology, and other resources) for the course? It is critical that budget detail provided is current and comprehensive.
- B. If a fee is associated with this course a suggested fee amount and the rationale must be included.

IV. SYSTEMS CHECK AND NEEDS ASSESSMENT

- A. Who will serve on the building level review team? These must be content specific team members who review needs for this proposed course.
- B. Who will serve on the district-wide review team? This must be a group of 5 content-specific peers and there may be no more than one representative from the same building.

Course proposals will be submitted to the Curriculum, Instruction and Professional Growth (CIPG) department no later than the second week of September, if the course is to be considered for implementation in the following school year.

Revised: April 20, 2004

Revised: June 21, 2005

Revised: May, 2012

Revised: November 7, 2018